A Warm Mug of Cozy - Submission Guidelines

MAIN REQUIREMENTS

Language: English only.

Ages: 17 and over.

Your work must follow the classic rules of Cozy Mystery.

Be professional. Treat your work and submission the way you would like to be treated as an artist and human being.

We are inclusive

As human beings, we greatly value empathy and respect. We believe that diversity makes the world beautiful. No matter who you are and where you come from, we welcome your submission.

Fee: \$5 per story, up to 5 stories per participant.

Maximum length per story: 5,000 words

Payment to selected contributors: ongoing royalties + PDF copy of the anthology.

Submissions that are sent without payment or with the incorrect amount will be automatically rejected. You will also not receive a refund for that incorrect amount. You can however contact us to pay any difference owed if you still wish us to consider your submission.

What does your fee cover?

Our fee helps cover the costs of publishing and promoting the project. This means proofreading, editing, formatting, and uploading the anthology to Draft2Digital, our distributor; as well as cover design and book trailer creation.

FREQUENTLY ASKED QUESTIONS

1. What are some of the reasons why you reject submissions?

- You didn't follow or read our guidelines.
- You did not send us the right file formats: We only accept PDF or Word documents.
- Your work has been republished more than twice.
- You are submitting to other publications simultaneously.
- Your stories are longer than 5,000 words.
- Your work has too many typographical and grammatical errors.
- You send us the same message repeatedly or spam our inbox / social media accounts to get our attention.
- You are rude to us.

Any unprofessional behaviors, threats and false accusations will be addressed in the following manner: automatic rejection of your submission, no fee refund, and indefinite ban from submitting to us.

While we understand that mistakes happen, it is your responsibility to read and follow our guidelines. We will no longer contact artists who have incorrectly submitted to us to give them a second chance.

2. Do you accept simultaneous submissions?

No. we don't.

3. Do you accept content published elsewhere?

Yes, as long as you have permission to do so. However, we prefer original content.

4. Can I pay the fee and submit my work later?

Yes, as long as you send us your submission within a week of payment. If you have not sent us your work within a week, you will have to pay the fee again.

5. Does payment equate immediate acceptance / publication?

No. If your work is not selected for a current anthology, we might choose to use it in a future one.

6. If my work is accepted, do I have to respond to your acceptance email?

If you have not emailed us back within 14 days, we will consider that as an agreement with our publication decisions. Please check your spam folder, as our message may have landed there.

NB: We receive many submissions. Our number of slots being limited, the publication date we highlight in our email may change. We strongly recommend subscribing to our blog to receive news in your inbox, as we do not have time to contact each artist individually beyond our initial acceptance email.

Requests for submission withdrawals sent after the 14-day window will be subject to a fee to compensate us for our time.

7. Can I withdraw my submission anytime? Will I get a refund?

Yes, you can withdraw your submission anytime. However, we do not refund fees after 24 hours.

8. Can I expect to be paid for publication?

Yes! We are now offering royalties to selected contributors to our anthology, via our distributor <u>Draft2Digital</u>. All you have to do is open your own Draft2Digital account, and complete your payment settings and tax interview directly on that site.

The next step will be to send us the email address you used to sign up for the account so we can let D2D know that they can finalize the royalty payment process with you.

Please note the following:

- We cannot set up your D2D account for you.
- We cannot help with the issues you may encounter with the site. <u>Please contact the support team</u> instead.
- D2D will handle royalty payments, not us. D2D will also handle sales reports for your publication, which you can access via your D2D account. Questions about the royalty process should be sent to them, not us.

9. How much can I make for being published in one of your anthologies?

We cannot answer this question directly, as royalty payments depend entirely on sales. However, we offer a very competitive rate — **2% per accepted piece.**

10. Do you produce print copies of your anthologies?

No, we will only release digital copies of our anthology. (Note that we do not distribute our books to Amazon.)

11. Do submitters receive a complimentary copy in which they are featured?

Yes, we will send you a PDF copy of the anthology.

12. Do you offer contributors copies of your publications at reduced prices?

Yes, when the anthology is released, you will be able to purchase a copy at a reduced price for two weeks.

13. How often can I submit to you?

You are allowed to submit only once per anthology—unless we request more pieces from you.

14. Will I lose copyright of my work if it is accepted in your anthology?

A work is automatically protected by copyright when it is created. So, you have nothing to worry about!

You retain all of the publishing rights to your work, so feel free to submit what we feature from you in our anthologies elsewhere. We just ask for first international publication rights, which then revert back to you after three months

15. Will I receive a confirmation email when my submissions have been sent?

Yes. If you do not see anything, just check your spam folder. Our message may have landed there.

No message after 12 hours? You can assume that your submission did not go through. Please contact us.

16. Can I mention A Warm Mug of Cozy as publishing credits?

Absolutely! If you choose to self-publish a collection that contains a piece of yours that we have published, we ask that you mention the title of the anthology in which you were published. This is to ensure you get the opportunity to have a publishing credit listed in your book.

17. Final note to writers whose work is published in our anthologies

We may minimally edit your published stories, if we feel that it will obviously improve the grammar/flow of your work. This will be at our own discretion and we will only do this to ensure your pieces look professional when published in our digital publications. We will of course

respect any style choices you have decided to use within the context/format of your piece of
writing.